

## APPLICATION FOR PROJECT SUPERVISOR APPROVAL

Vermont Department of Taxes  
Division of Property Valuation and Review Division

The project supervisor exercises general supervision over an appraisal revaluation project in concert with the duly authorized or elected assessor or board of listers. S/He conducts sales surveys and establishes base values for land and buildings. The Project Supervisor conducts, or at the discretion of the board of listers/assessor, participates in the grievance proceedings following the posting of notifications of change of appraisals, and is responsible for the quality of work and the deportment of all personnel employed for the project.

I hereby apply for approval a "Project Supervisor" in the State of Vermont under Rule 86-P65.

Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

e-mail: \_\_\_\_\_ Website: \_\_\_\_\_

I have successfully completed the following courses:

- \_\_\_\_\_ International Assoc. of Assessing Officers (IAAO) courses I and II
- \_\_\_\_\_ Appraisal Institute courses 110 and 120
- \_\_\_\_\_ American Institute of Real Estate Appraisers (AIREA) courses I and II
- \_\_\_\_\_ Society of Real Estate Appraisers (SREA) courses I and II
- \_\_\_\_\_ The equivalent of the above. **Documentation is attached.**

I have successfully completed the following State of Vermont courses:

- \_\_\_\_\_ Course I, Cost Approach to Value
- \_\_\_\_\_ Course II, Market Approach to Value
- \_\_\_\_\_ Course III, Income Approach to Value
- \_\_\_\_\_ Other, specify \_\_\_\_\_

I have attained the following professional designations:

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I have the following experience as a real estate appraiser.

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Required: Three years experience as a real estate appraiser with at least two years of demonstrated responsibility in appraisal and at least one year experience with an appraiser who has satisfactorily completed one or more town-wide reappraisals.

Further information substantiating the qualifications of the firm will be sent if requested by Property Valuation and Review.

I declare under the pains and penalties of perjury that I am in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont as of this date.

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please send completed application to:

Property Valuation and Review Division  
PO Box 1577  
Montpelier VT 05601-1577